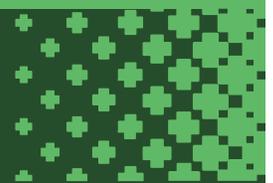




# TRINITY PRESCHOOL HEALTH AND SAFETY PLAN

Trinity Preschool UCC Hallam's primary goal is to ensure the health, safety and wellbeing of our students, families and staff. We have a curriculum that focuses on the whole child and helps students to grow in all areas of development. Physical health is extremely important while also considering emotional and social growth. Our goal is to keep our families safe while continuing to experience the joys of preschool. We know that interacting with one another and their teachers is vital to early childhood development and that was intently considered while creating this plan. We pride ourselves on creating a family at Trinity Preschool and want to encourage them to play, learn and engage with each other while learning how to safely and smartly do so. This plan was developed with much thought and consultation and is subject to change as updates occur.



## DISINFECTION and CLEANING



- Frequently touched objects and surfaces will be routinely cleaned, sanitized, and disinfected with EPA approved and recommended products.
- Students and staff will have access to soap and water, hand sanitizer and gloves throughout the day.
- As part of our daily curriculum, we will continue to emphasize the importance of hand washing and align with recommended 20-second hand-washing techniques.
- Shared common spaces, such as bathrooms and entryways will be disinfected on a daily basis with increased frequency.
- Windows will be open as much as possible for increased ventilation.
- Toys and materials that can not easily be cleaned will be removed from classrooms.

## SCREENING PROCESS – DROP OFF and PICK UP PROCEDURES



- Parents are asked to conduct a health screening before leaving home. A health screening card will be provided to all families.
- All staff will conduct a health screening and temperature check before and upon arrival to preschool.
- Students will have a visual screening for signs of illness (rapid or difficulty breathing, flushed cheeks, fatigue, cough) and have their temperature taken by a staff member prior to entering the building.
- Persons who have a fever of 100.4 degrees F or above or any other signs of illness will not be admitted to school.
- Parents will escort their student to the designated drop off door and wait with their student while screening takes place. Parents are to remain six feet apart from others while waiting in line. Both the student and the adult must wear a mask during the drop off/pick up procedure.
- Students will then be administered hand sanitizer and escorted to the cubby room and classroom by a staff member.
- At pick up time, parents and caregivers are asked to wait outside following the same social distancing guidelines and your child will be brought to you at the doors. Your child's hands will be washed/sanitized again before they exit the building.
- Until further notice, only staff and students will have access to our classrooms.

- If anyone in the household plans to travel anywhere outside of the state of Pennsylvania, using any form of transportation, we ask that you inform the Director of plans and destination. This includes if you have anyone staying at your home for any duration of time. If you plan to attend a gathering where there will be more than 25 people, please let us know as well. We are not by any means trying to disrespect your privacy but would like to be notified for the purpose of contact tracing. If traveling by airplane to any destination, please also inform the Director of the departure, layover and arrival airport locations. This also includes anyone with drop off or pick up privileges.



## PPE GUIDELINES FOR STUDENTS AND STAFF

- Facial coverings will be required for staff and students two years of age and older as per the current mandate by the state of PA. Further information regarding the mask mandate as it applies to our school will also be provided.
- Face shields or masks are acceptable.
- The preschool will adhere to the mandates set forth by the PA Dept. of Health with regard to face coverings, to the extent that it is feasible. That order, which also describes exceptions, can be found here:  
<https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/Waivers/MaskWearing/Pages/default.aspx>
- Students are asked to arrive at school with a clean mask each day of attendance. An extra mask should be labeled and stored in the student's change of clothing bag.
- Masks can be removed throughout the day and the teacher will provide "mask breaks" when safely allowed to do so do as they are socially distant.
- Lanyards and hooks will be used to safely secure masks when not in use.
- Children will never be punished or reprimanded for not wearing a facial covering.



## SOCIAL DISTANCING and CLASSROOM PROCEDURES

- Students will be provided with individual supplies (crayons, scissors, glue sticks, pencils) so as to limit the number of shared items within the classroom.
- Children will not be permitted to bring toys or other personal items from home.
- Students must have a change of clothes and a spare mask in a labeled Ziploc bag to remain at school .

- We will utilize visual clues and markings to assist students with social distancing in halls and shared spaces.
  - ☒ Children will be required to sanitize hands before AND after eating snack.
  - Students will be taught to their understanding the concepts of “social distancing”, “physical boundaries” and “personal boundaries”.
  - Item sharing will be limited to those that can be easily disinfected after use.



## SICKNESS POLICY

- Our regular sickness policy as described in our handbook will apply.
- Children should stay home if they exhibit any COVID-19 symptoms or if they have come in contact with anyone who is exhibiting any of such symptoms: fever over 100.4 F, coughing, shortness of breath. Students may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine.
- If your child has two or more of the following symptoms, they should stay home until symptom free or have a note from a physician. Symptoms include: sore throat, runny nose/congestion, chills, new lack of smell or taste, muscle pain, nausea or vomiting, headache, diarrhea.
- Anyone with a suspected case of coronavirus must remain out of our school for 14 days or until receiving medical clearance to return.
- Anyone with a confirmed case of coronavirus must remain out of our school for a minimum of 14 days and they will need medical clearance to return. This includes anyone with drop off or pick up privileges. They may be welcomed back to our school after obtaining medical clearance and a negative test result is provided.
- Anyone who has been in close contact with people who have traveled, or with someone with a suspected or confirmed case of coronavirus, must remain out of school for 14 days after contact. For COVID-19, close contact is defined as any individual who was within six feet of an infected person for at least 15 minutes starting from two days before illness onset (or for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated. Anyone living in the same household. As well as those who may be present on a regular basis are considered to be in close contact.
- If a child becomes sick at school, he or she will be removed from the classroom and the emergency contact will be called. The child must be picked up within 30 minutes.

If a student or staff member is diagnosed with COVID -19, the school will be closed and all families notified by email. The preschool will remain closed for a minimum of 48 hours and for as long as two weeks in order to sanitize the building. Local and state health officials will be notified, in accordance with state guidelines.



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## SCHOOL CLOSURE

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- Trinity Preschool plans to remain open unless a government mandates our closing.
- Should we be mandated by the state to close, lesson plans and/or a virtual learning opportunity may be available should there be adequate interest in such a program.